

# ECK Bookkeeping and Accounts Privacy Policy

ECK BOOKKEEPING AND ACCOUNTS LTD is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

This privacy policy describes the information we collect through this website (<http://www.eckbookkeeping.co.uk>) ; what we do with it, who we share parts of it with and the information we collect and how we use it.

We believe it is highly important to respect the privacy of all visitors and to make only safe and ethical use of the information provided to the website. We aim to give you as much control as possible over the information you do give, and in all cases the disclosure of your personal details is voluntary.

Where we ask for information we do so in order to offer you better services, both on the website and in the rest of our operations.

If you believe that any information we hold about you is inaccurate, please notify us, and we will do our best to correct it as quickly as possible.

Some of the information you give will be held in databases: we will ensure that these are secure and can only be accessed by authorised people

## What we collect

We may collect the following information:

- Name
- Contact information including email address

## Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

## Technical Information

Like most websites, our server gathers limited information about you during a session, including the IP address and domain name from which you are accessing the server and your browser configuration. This information is only used to help us improve the content, design and performance of the site and is not linked to the identity of any individual user.

## Other Websites

The website contains external links to other sites. ECK BOOKKEEPING AND ACCOUNTS LTD is not responsible for the privacy policies, content or practices of these sites.

## Data Protection Act

This privacy statement forms part of ECK BOOKKEEPING AND ACCOUNTS LTD's commitment to the principles of the Data Protection Act 1998.

If you wish to exercise your rights of access to your personal data processed by ECK BOOKKEEPING AND ACCOUNTS LTD then please contact the co-ordinator in writing at the address below:

Data Protection  
ECK BOOKKEEPING AND ACCOUNTS LTD  
Flat 2  
19 Cavendish Avenue  
Eastbourne  
BN22 8EW

Alternatively, please email us at [admin@eckbookkeeping.co.uk](mailto:admin@eckbookkeeping.co.uk)

## General

The terms and conditions contained in this legal notice shall be governed by English law. You may access the website from anywhere in the world; however, this legal notice shall apply regardless of how you access the website and from where.

A company limited (NO. 10654973)

Registered in England and Wales, Registered Office:  
Flat 2, 19 Cavendish Avenue, Eastbourne, BN22 8EW